

**CITY OF BRISBANE, ACTING AS SUCCESSOR TO  
THE BRISBANE REDEVELOPMENT AGENCY**

**REGULAR MEETING  
OVERSIGHT BOARD**

**Thursday, June 25, 2014  
9:30 a.m.**

**DRAFT**

City of Brisbane  
Community Meeting Room  
50 Park Place  
Brisbane, CA 94005  
[www.brisbaneca.org](http://www.brisbaneca.org)

**ACTION MINUTES**

**Board Members**

1. Jim Porter
2. Ray Miller
3. Robin Leiter
4. Steven Fuentes
5. Kathy Blackwood
6. Paul Scannell
7. Clay Holstine

**Selected By:**

San Mateo County Board of Supervisors  
Mayor of the City of Brisbane  
San Mateo County Library  
San Mateo County Superintendent of Schools  
Chancellor of California Community Colleges  
San Mateo County Board of Supervisors  
Mayor of the City of Brisbane

**Advisory**

Gary Baum, Legal Counsel  
Stuart Schillinger, Administrative Services Director/Deputy City Manager  
Betsy Cooper, Deputy Finance Director  
David Kahn, City Attorney  
Sheri Marie Spediacci, City Clerk

**MEETING CALLED TO ORDER/ROLL CALL**

The meeting was called to order at 9:30 a.m. Boardmembers Leiter, and Porter were absent. All other Boardmembers were present.

**PUBLIC COMMENT**

There were no members of the public wishing to speak at this time.

**NEW BUSINESS**

- a. Consider adoption of Resolution No. OB 2014-04 approving a Successor Agency Administrative Budget for FY 2014/15**

Deputy Finance Director Cooper reported that the \$26,000 budgeted in attorney's fees was to cover both the Oversight Board's Attorney and the Successor Agency's Attorney fees.

She said the Long Range Property Management Plan had been approved by the Department of Finance and that the next step was to re-record the deeds with the County Recorder's Office.

Ms. Cooper also explained the Administrative Charges were decreased to remove the time spent by the Community Development Director. She explained that a significant amount of time last year was spent on the Bond Refinancing and the Long Term Property Management Plan and said that the amount being budgeted this year was for \$223,000.

Boardmember Blackwood asked that some accounting of time be kept and reported to the board before the next budget approval. Boardmember Holstine said staff would try to be responsive to the request.

After Boardmember questions and clarifications Boardmember Blackwood made a motion, seconded by Boardmember Fuentes, to adopt Resolution No. 2014-04 as presented. The motion carried unanimously by all present.

**b. Approval of Minutes of January 8, 2014**

Boardmember Blackwood made a motion, seconded by Boardmember Miller, to approve the minutes as proposed. The motion was carried unanimously by all present.

**c. Approval of Minutes of February 13, 2014**

Boardmember Blackwood made a motion, seconded by Boardmember Miller, to approve the minutes as proposed. The motion was carried unanimously by all present.

**d. Future Meeting Dates and Agenda Items**

The next meeting was set for September 10<sup>th</sup> to consider adoption of the next ROP's and the merger of RDA Project Areas #1 & #2.

**4. ADJOURNMENT**

The meeting was adjourned at 9:45 a.m.

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Sheri Marie Spediacci, City Clerk of the Successor Agency